

Borough of Buena Fire District #1

Board of Fire Commissioners

Monthly Meeting

The monthly Commissioner's meeting of The Board of the Borough of Buena Fire District #1 was called to order at 7:02 PM on March 4, 2021 by Charles Gazzara.

Present were X Joe Santagata X Richard DeMarco X Ricky Coraluzzo, Sr.
X Loretta Gazzara X Charles Gazzara

Open Public Meetings Act

This meeting is being held in compliance with the Open Public Meetings Act of the State of New Jersey, P.L. 1974, C-231. Notice of this meeting has been provided to the Daily Journal, as well as having been posted on the bulletin board at Borough Hall.

Flag Salute

The Board of Commissioners wish to enter into an Executive session with Attorney John Pilles, Consultant Keith Kemery and executive members of the Fire Company.

A motion was made by 1. R. Coraluzzo and 2. R. DeMarco to approve Resolution #21-12 to enter into an Executive Session at 7:04 with Atty. John Pilles and Consultant Keith Kemery to discuss the service contract, personnel matters and possible litigation. All approved.

A motion was made by 1. R. DeMarco and 2. C. Gazzara to approve Resolution #21-13 to resume the regular Board meeting at 10:37pm. All Approved.

Secretary's Report:

The February 2021 minutes were read and approved as read.

Motion was made and 2nd to approve minutes: 1. R. Coraluzzo 2. R. DeMarco. All approved.

Treasurer's Report:

Cash report was read and total bills to be paid this month: \$ 2,720.84.

Motion was made and 2nd to approve report and pay bills: 1. C. Gazzara 2. R. DeMarco

Chief's Report:

1. Chief reported that the company has been gathering equipment that is no longer serviceable by the company. There are turnout gear items, retired Scott air bottles and other items needed to be disposed of. The Chief was requested to compile a written list of all items to include serial numbers and dates of expiration to document the disposal. C. Gazzara reported that he will

reach out to less fortunate fire companies located in the Midwest portion of the country and find out what they are in need of and send it to them as we have done in the past.

2. Vince Jones is still working on setting up a meeting between the Dir. of Public Safety for the Borough, the Mayor, and company members and Commissioners to discuss the re-opening of our company.
3. All trucks were tested to ensure all vehicles are response ready. Some repairs need to be completed to engine 11-11.
4. Two of the 800mh radios are missing. The chief contacted GCC to see if the missing radios can be locked. He reported that the communications personnel informed the chief that if he leaves them active for right now, the radios can be tracked when in use after we open again.

Presidents Report:

1. The ShopRite credit card has been turned over to President Jones. The account is in the name of the company and should be in their possession.
2. The new Special Account checking account was opened and is formally in the possession of the company.

Old Business: None

New Business:

1. A motion was made by 1. R. DeMarco and 2. C. Gazzara to approve Resolution #21-14 to sign and adopt the service agreement to provide fire suppression services for Fire District #1 on the terms as were verbally discussed and tentatively agreed to at the meeting with members of the Landisville Fire Company subject to the Board solicitor's approval of the finalized written contract. All approved.
2. There is a problem with the downspout at the front door. Water is not traveling away from the building as it should.
3. C. Gazzara asked the board if we can upgrade the website to add a member section and add phone support with a few other upgrades. Total cost is \$144.00 to upgrade. Any cost paid for this year would be credited. The upgrade would cost approx. \$100.00. Motion to make change was made by R. Coraluzzo, 2. R. DeMarco. All approved
4. Maintenance person Ray Jones sent a letter of resignation from the position. Motion to accept resignation by R. Coraluzzo, 2. R. DeMarco. All approved
5. A credit from Atty. J. Pilles in the amount of \$3500.00 was discussed and Mr. Pilles was thanked for the credit.
6. Motion to repair 11-11 vehicle brakes was made by 1. C. Gazzara and 2. R. DeMarco. All approved
7. Motion to purchase eight additional air pack bottles was made by 1. C. Gazzara and 2. R. DeMarco. All approved.
8. C. Gazzara suggested that an outside professional cleaning agency be brought into the fire house to do a deep clean of the building. R. Coraluzzo requested an estimate from D. Armanini, owner of American Cleaning Service. The estimate included cleaning the entire office/kitchen side of the building to include stripping and polishing the tile floor. Total cost is \$2321.70. Armanini also included a price for his company to clean the building on a weekly basis for the amount of \$155. A motion was made to move forward with the deep cleaning portion of the

work and table the weekly cleaning until next month by 1. R. DeMarco and 2. L Gazzara. All approved.

9. Election petitions were changed by Atlantic county. New forms were given to the candidates to complete. A copy of the form and a link to the Atlantic County Board of Elections was placed on the Board's website for anyone wishing to complete a petition.
10. L. Gazzara reported that she had met with April Medio-Rojo to discuss the possible employment as an office assistant for the Board. She has a background in bookkeeping, accounting and office practices and is familiar with our accounting program. Ms. Medio was informed of our current situation and was informed that there is no guarantee that the position will be here in the future. She would receive a stipend of \$400 per month with a 20 hour per month cap to start. A motion was made 1. R. Coraluzzo and 2. R. DeMarco to approve Resolution # 21-15 to hire April Medio-Rojo effective April 1, 2021 . All approved.
11. L. Gazzara has stated that she wishes to turn over all office duties to the new office asst., April Medio-Rojo. A motion was made 1. R. DeMarco and 2. R. Coraluzzo to approve Resolution #21-16 to use the balance of the budgeted stipend monies that have been paid for treasurer and secretary services to pay the cost of the office assistant. The amount paid to L. Gazzara will be pro-rated from 1/1/2021 through 3/31/2021. All approved except C. Gazzara abstained.

Public Portion: None

Good of the Order: None

Motion to Adjourn: 1. R. Coraluzzo 2. C Gazzara at 11:30 PM

Respectively Submitted by Loretta Gazzara