

Landisville Volunteer Fire Company

Commissioner's Meeting

The monthly Commissioner's meeting of the Landisville Volunteer Fire Co., Inc. was called to order at 7:06 PM on October 5, 2020 by Chairman J. Santagata

Present were X Richard DeMarco X Ricky Coraluzzo, Sr X Charles Gazzara
X Loretta Gazzara X Joe Santagata

Open Public Meetings Act

This meeting is being held in compliance with the Open Public Meetings Act of the State of New Jersey, P.L. 1974, C-231. Notice of this meeting has been provided to the Daily Journal, as well as having been posted on the bulletin board at Borough Hall.

Flag Salute

Chairman Santagata welcomed Mayor D. Zappariello and Councilman J. Delassandro.

Secretary's Report:

The September 2020 minutes were read.

A motion was made and 2nd to approve minutes as read by: 1.R. DeMarco 2nd C. Gazzara All commissioners approved.

Treasurer's Report:

The cash report was read and total bills to be paid this month are: \$6627.30.

A motion was made and 2nd to approve the report and pay bills 1. R. Coraluzzo 2. R. DeMarco All commissioners approved.

Chief's Report:

1. There were 8 calls during September, 6 alarms and 2 service calls.
2. Thanks to all the members for their time and efforts to host a funeral luncheon for the family of Albert Ralph.
3. The last drill was a presentation by Bill Mason to show the members how to access more information from Spotted Dog. Members said that is was very informative.
4. The fill-station was serviced.
5. Thanks to R. Jones and B. Mason for taking the mini to the SWAB factory to have the pump repaired. The pump test was being performed today.
6. The Boy Scouts are holding meetings on Wednesday nights.
7. The Buena Belles Red Hat held a meeting on Thursday, Sept. 17.
8. Hose testing and ladder testing is coming up and being scheduled.

Presidents Report:

No report

Old Business:

1. Roof details are still being worked on. The final set of specs are in progress.
2. L. Gazzara brought up the termite inspection and warranty again. Superior Pest was contacted and it was stated that there was a termite treatment in 2006. The building committee will look into getting prices from other companies for a termite inspection and pest control.
3. Regarding D. Mastrangelo LOSAP funds....no resignation letter was not found in his personnel file. Referring to the NJ LOSAP regulations, the section concerning special circumstances states that if a volunteer dies prior to vesting, the funds can be awarded at the discretion of the sponsoring agency. A motion was made 1. C. Gazzara 2. R. Coraluzzo to approve Resolution #20-13 to award accumulated LOSAP funds to the estate of D. Mastrangelo. All commissioners approved.
4. Per C. Gazzara 2 truck tablets went bad and need to be replaced. A motion was made 1. R. Coraluzzo 2. L. Gazzara to approve the purchase up to \$700 for 2 new tablets. All commissioners approved.
5. We still need 50 light bulbs to complete the job of changing all the building light bulbs. The balance of bulbs needed will be picked up tomorrow.

New Business:

1. A letter of resignation from L. Nardone was received and read. He has resigned as Asst. Chief and VP but will remain a member.
2. A letter of resignation from B. Rowan was received and read. He has resigned as Captain and Secretary but will remain a member.
3. Regarding Albert Ralph and his LOSAP funds, he has 3 years contributions into LOSAP and also qualifies for this current year. Referring to the NJ LOSAP regulations, the section concerning special circumstances states that if a volunteer dies prior to vesting, the funds can be awarded at the discretion of the sponsoring agency. A motion was made 1. R. Coraluzzo 2. R. DeMarco to approve Resolution #20-14 to award accumulated LOSAP funds to the estate of A. Ralph. All commissioners approved.
4. It was determined that A. Ralph has at least 7 years of active service in the company. A motion was made 1. C. Gazzara 2. R. DeMarco to approve Resolution #20-15 to pay a \$1,000 death benefit to the estate of A. Ralph. All commissioners approved.
5. NFIRS was contacted. Reports were last filed on 3/6/2020 by L. Nardone (only Jan. & Feb.). He was paid for 6 months to file the reports. Lou has stated that he will help to get the reporting caught up. C. Gazzara has recently reset his password will contact L. Nardone to help bring the reporting up to date.
6. B. Mason found an exposure control plan for OSHA. The company needs to review and print the plan to be available to members. The plan calls for a fire company health facility. We don't have a company doctor and we need to determine where members will be sent in the case of an injury. C. Gazzara contacted Inspira Occupation Health and left 2 messages to return his call.
7. C. Gazzara has been looking at software through a company called Emergency Reporting. It is a web based program with several modules that can be used by the company and works with Spotted Dog. Some of the modules we can utilize will track call reporting and NIFRS reporting, personnel and certifications, inventory of equipment and gear, equipment testing and expiration dates. Reports could be pulled very easily and alerts can be set up to remind members when certifications are expiring. The 1st year cost is approx \$2000 due to start-up fees. Thereafter, the cost would be approx. \$1,700 per year. C. Gazzara has a quote to be considered for the 2021 budget.

8. C. Gazzara has contacted PEOSH and requested an on-site inspection to determine if we are compliant and, if not, what do we need to do to become compliant. The proper person will be contacting him to schedule the inspection.
9. In the past old gear was donated to a fire department in Missouri that was in great need of any type of gear. We have more old gear that cannot be used by our company. C. Gazzara has been in contact with someone in Kansas to see if there are any fire departments there that would like any used gear.
10. R. Coraluzzo asked who is in control of TangoTango. R. Jones is the administrator.

Public Portion-

1. B. Rowan asked why the minutes didn't reflect the answers to R. Coraluzzo's questions. C. Gazzara answered that the minutes are a record of what was done at the meeting and do not record what was said.
2. B. Rowan asked who are the current officers.
3. L. Finerfrock questioned her activity and percentages recorded by the Relief Association. She has requested records from 2014 to present and was told to forward an email with her request.
4. Per B. Rowan, A. Ralph was a member of another Relief Association.
5. R. Rowan asked how death benefit payments are determined, who can collect and the requirements to collect.

Good of the order-

Motion to Adjourn 1. C. Gazzara 2. R. DeMarco at 8:31

Respectively Submitted by Loretta Gazzara